

HGMLS- SINGLE FAMILY - Residential Input Form – Required Fields in Yellow.

Agent Tab

Listing Agent Information

[Find an Agent](#)
Listing Agent ID

Name:

Email:

Direct Phone:

Office Name:

Office ID:

Office Phone:

Co-Listing Agent Information

[Find a Co-Listing Agent](#)
Co-Listing Agent ID

Name:

Email:

Direct Phone:

Office Name:

Office ID:

Office Phone:

Showing and Compensation Information

Access

Broker

Combo Lockbox

Courtesy Key Avail

Key At Listing Broker

Occupant

Sentri Lock Box

Supra Lock Box

Use the Showing Assist icon for appointments

Appointment Phone

Appointment Phone 2

Showing Instructions

Seller/Sub Agent Comp

Buyer Agent Comp

Broker Agent Comp

Negotiate Through

Agreement Type

Office Ext for Agent

Internet Information

Publish to Internet

Show Address

Publish to Realtor.com

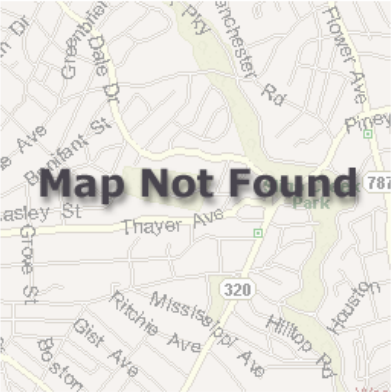
Publish to LoHud.com

Show AVM on VOW

Show Comments VOW

General Tab

Address



County

Tax ID

City/Town

Owner Name

Village

Post Office

Hamlet

Street #

Street Dir

Street Name

Street Suffix

Street # Mod

Unit #

Zip Code

Zip Code+4

State

Builders Lot #

Latitude

Longitude

[Update Map](#)

[Get Lat/Long from address](#)

[Set Lat/Long](#)

[Choose Google Street View](#)

To set the latitude and longitude, click "Set Lat/Long". On the map click where the property is located, adjust the blue pin, then click Done.

Listing Information

List Price

REO/Bank Owned

List Date

Expiration Date

Property Info

Property Subtype: Is the Primary residence ATTACHED or DETACHED to another residence?

Year Built

Year Built Description

Year Renovated

Subdivision/Development

Model

Street Type

Water Access

Adult 55 Community

Lease Available

HERS Index Score

PUD

Lot Size

Is Lot Size in SQFT or Acres?

Page 1 of 5

General Tab Continued

Lot Description	Construction	Siding Description
<input type="checkbox"/> Corner Lot	<input type="checkbox"/> Advanced Framing Technique	<input type="checkbox"/> Aluminum
<input type="checkbox"/> Easement	<input type="checkbox"/> Batt Insulation	<input type="checkbox"/> Asbestos
<input type="checkbox"/> Historic District	<input type="checkbox"/> Block	<input type="checkbox"/> Brick
<input type="checkbox"/> Level	<input type="checkbox"/> Blown-In Insulation	<input type="checkbox"/> Cedar
<input type="checkbox"/> Partly Wooded	<input type="checkbox"/> Brick	<input type="checkbox"/> Cedar Shake
<input type="checkbox"/> Possible Sub Division	<input type="checkbox"/> Cellulose Insulation	<input type="checkbox"/> Clap Board
<input type="checkbox"/> Restrictions	<input type="checkbox"/> Energy Star	<input type="checkbox"/> Concrete Fiber Board
<input type="checkbox"/> Sloping	<input type="checkbox"/> Fiberglass Insulation	<input type="checkbox"/> Hardiplank
<input type="checkbox"/> Stone/Brick Wall	<input type="checkbox"/> Frame	<input type="checkbox"/> Log
<input type="checkbox"/> Wooded	<input type="checkbox"/> Insulated Concrete Forms	<input type="checkbox"/> Masonry
	<input type="checkbox"/> LEED-Gold	<input type="checkbox"/> Other/See Remarks
	<input type="checkbox"/> LEED-Platinum	<input type="checkbox"/> Shingle
	<input type="checkbox"/> LEED-Silver	<input type="checkbox"/> Stone
	<input type="checkbox"/> Log	<input type="checkbox"/> Stucco
	<input type="checkbox"/> Modular	<input type="checkbox"/> T111
	<input type="checkbox"/> NAHB Green-Bronze	<input type="checkbox"/> Vinyl
	<input type="checkbox"/> NAHB Green-Gold	<input type="checkbox"/> Wood
	<input type="checkbox"/> NAHB Green-Silver	
	<input type="checkbox"/> Other/See Remarks	
	<input type="checkbox"/> Other/See Remarks	
	<input type="checkbox"/> Post and Beam	
	<input type="checkbox"/> Recycled/Renewable materials/Resources used	
	<input type="checkbox"/> Stone	
	<input type="checkbox"/> Structurally Insulated Panels	

Style
<input type="checkbox"/> Arts&Crafts
<input type="checkbox"/> Bilevel
<input type="checkbox"/> Bungalow
<input type="checkbox"/> Capecod
<input type="checkbox"/> Carriage House
<input type="checkbox"/> Chalet
<input type="checkbox"/> Colonial
<input type="checkbox"/> Contemporary
<input type="checkbox"/> Converted Barn
<input type="checkbox"/> Cottage
<input type="checkbox"/> Estate
<input type="checkbox"/> Farm House
<input type="checkbox"/> Foursquare
<input type="checkbox"/> Log
<input type="checkbox"/> Mediterranean
<input type="checkbox"/> Mini Estate
<input type="checkbox"/> Mobile Home With Property
<input type="checkbox"/> Other/See Remarks
<input type="checkbox"/> Raised Ranch
<input type="checkbox"/> Ranch
<input type="checkbox"/> Salt Box
<input type="checkbox"/> Seasonal
<input type="checkbox"/> Splanch
<input type="checkbox"/> Split Level
<input type="checkbox"/> Town House
<input type="checkbox"/> Trilevel
<input type="checkbox"/> Tudor
<input type="checkbox"/> Two Story
<input type="checkbox"/> Victorian

School Info

School District

?

▼

Jr. High

?

▼

High School

?

▼

Elementary School

?

▲

Please select an Elementary school by clicking on an entry in the list of available elementary schools, even when only one option is available in the list.

Multiple schools can be selected by holding the Ctrl key.

Financial Information

Possible Financing <input type="checkbox"/> 1031 Exchange <input type="checkbox"/> Assumable <input type="checkbox"/> Cash Only <input type="checkbox"/> Contract Sale <input type="checkbox"/> None <input type="checkbox"/> Owner Will Take Back 1st <input type="checkbox"/> Owner Will Take Back 2nd <input type="checkbox"/> Private Financing <input type="checkbox"/> Other/See Remarks	Monthly HOA <input type="text"/> Additional Fee <input type="text"/> Addition Fee Desc <input type="text"/> Addition Fee Amount <input type="text"/> Addition Fee Freq <input type="text"/>	HOA Fee Includes <input type="checkbox"/> Common Area Costs <input type="checkbox"/> Exterior Maintenance <input type="checkbox"/> Other/See Remarks <input type="checkbox"/> Snow Removal <input type="checkbox"/> Trash Collection <input type="checkbox"/> Water/Sewer	Tax Assessment <input type="text"/> Estimated Tax <input type="text"/> Tax Year <input type="text"/> Tax Source <input type="text"/>	Tax Includes <input type="checkbox"/> Sewer <input type="checkbox"/> Trash <input type="checkbox"/> Water
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Modifications/Exclusions

☐ M1 Buyer Exclusions

☐ M2 Agent Exclusions

☐ M3 IAW Compensation If and When

☐ M4 Commission Modification

☐ M6 Disclosure of Ownership Interest

☐ M7 Insufficiency of Funds

☐ M7A Litigation Policy

☐ M7B Litigation Policy

☐ M8 Short Sale Notification

☐ M9 Owner's Right to Modify Compensation

☐ None

Room Tab

Estimated SqFt

?

Baths Full

?

Beds

?

SqFt Source

?

Baths Half

?

Total Rooms Finished

?

Levels

?

Attic

?

☐ Dormer
 ☐ Finished
 ☐ Full
 ☐ None
 ☐ Partial
 ☐ Partially Finished
 ☐ Pull Stairs
 ☐ Scuttle
 ☐ See Remarks
 ☐ Unfinished
 ☐ Walkup

Basement

?

☐ Crawl
 ☐ Finished
 ☐ Full
 ☐ None
 ☐ Partial
 ☐ Partially Finished
 ☐ See Remarks
 ☐ Slab
 ☐ Unfinished
 ☐ Walk Out

[illegible]

Features Tab

Features

Amenities

☐ 1st Fl Master Bedroom

☐ 1st Floor Bedrm

☐ Above Ground Pool

☐ ADA Access

☐ ADA Inside

☐ Additional Land

☐ Balcony

☐ Beach

☐ Cathedral/Vaulted/High Ceiling

☐ Close to Bus

☐ Close to Park

☐ Close to Railroad

☐ Close to School

☐ Close to Shops

☐ Clubhouse

☐ Cul-De-Sac

☐ Deck

☐ Dock/Mooring

☐ Eat in Kitchen

☐ Elevator

☐ Energy Star Doors

☐ Energy Star Skylight(s)

☐ Energy Star Windows

☐ Exercise Room

☐ Fenced

☐ Fenced Yard

☐ Formal Dining Room

☐ Foyer

☐ Gated Community

☐ Golf Course

☐ Granite Countertops

☐ Greenhouse

☐ Guest Quarters

☐ Hardwood Floors As Seen

☐ Heated Parking

☐ Horse Property

☐ In Ground Pool

☐ Lake Association

☐ Lake Views

☐ Lake/Pond/Stream

☐ Legal Accessory Apartment

☐ Marble Countertops

☐ Master Bath

☐ Mountain Views

☐ Out Building

☐ Pantry

☐ Patio

☐ Porch

☐ Powder Room

☐ Privacy

☐ Riding Ring

☐ River

☐ River Views

☐ Sauna/Steam Room

☐ Scenic View

☐ Security System

☐ Sky Light

☐ Sprinkler Fire Sys

☐ Sprinkler Lawn Sys

☐ Stable/Paddock

☐ Storage

☐ Tennis

☐ Triple Thermo Windows

☐ View

☐ Walk In Closet

☐ Walk Out Basement

☐ Wall To Wall Carpet

☐ Water Access

☐ Water View

☐ Waterfront

☐ Wetbar

☐ Wood Burning Stove

☐ Workshop

Included Items

☐ A/C Units

☐ Air Filter System

☐ Alarm System

☐ Attic Fan

☐ Awning

☐ B/I Audio/Visual Equip

☐ B/I Shelves

☐ Basketball Hoop

☐ Bread Warmer

☐ Ceiling Fan

☐ Central Vacuum

☐ Chandelier(s)

☐ Compactor

☐ Convection Oven

☐ Cook Top

☐ Craft/Table/Bench

☐ Curtains/Drapes

☐ Dehumidifier

☐ Dishwasher

☐ Disposal

☐ Door Hardware

☐ Dryer

☐ Energy Star Appliance(s)

☐ Entertainment Cabinets

☐ Fireplace Equip

☐ Flat Screen TV Bracket

☐ Freezer

☐ Front Gate

☐ Garage Door Opener

☐ Garage Remote

☐ Gas Grill

☐ Gas Tank

☐ Generator

☐ Greenhouse

☐ Hot Tub

☐ Humidifier

☐ Intercom

☐ Lawn Maint Equip

☐ Light Fixtures

☐ Low Flow fixtures

☐ Mailbox

☐ Microwave

☐ Nanny Cam/Comp Serv

☐ Oven/Range

☐ Pellet Stove

☐ Playset

☐ Pool Equip/Cover

☐ Refrigerator

☐ Screens

☐ Second Refrigerator

☐ Second Dishwasher

☐ Second Dryer

☐ Second Freezer

☐ Second Stove

☐ Second Washer

☐ See Remarks

☐ Shades/Blinds

☐ Shed

☐ Speakers Indoor

☐ Speakers Outdoor

☐ Stained Glass Window

☐ Storm Windows

☐ TV Dish

☐ Video Cameras

☐ Wall Oven

☐ Wall to Wall Carpet

☐ Washer

☐ Water Conditioner Owned

☐ Water Conditioner Rented

☐ Whirlpool Tub

☐ Whole House Ent. Syst

☐ Wine Cooler

☐ Woodburning Stove

Excluded Items

☐ A/C Units

☐ Air Filter

☐ Alarm System

☐ Awnings

☐ B/I Audio/Visual Equip

☐ B/I Shelves

☐ Basketball Hoop

☐ Bread Warmer

☐ Ceiling Fan

☐ Chandelier(s)

☐ Compactor

☐ Convection Oven

☐ Craft/Table/Bench

☐ Curtains/Drapes

☐ Dehumidifier

☐ Dishwasher

☐ Disposal

☐ Door Hardware

☐ Dryer

☐ Entertainment Cabinets

☐ Fireplace Equipment

☐ Flat Screen TV Bracket

☐ Freezer

☐ Front Gate

☐ Garage Door Opener

☐ Garage Remote

☐ Gas Tank

☐ Generator

☐ Greenhouse

☐ Grill

☐ Hot Tub

☐ Humidifier

☐ Intercom

☐ Lap Pool

☐ Lawn Maint Equip

☐ Mailbox

☐ Microwave Oven

☐ Nanny Cam/Comp Serv

☐ Pellet Stove

☐ Playset

☐ Pool Above Ground

☐ Pool Equip/Cover

☐ Refrigerator

☐ Screens

☐ Second Dishwasher

☐ Second Dryer

☐ Second Freezer

☐ Second Refrigerator

☐ Second Stove

☐ Second Washer

☐ See Remarks

☐ Selected Light Fixtures

☐ Selected Plantings

☐ Selected Window Treatment

☐ Shades/Blinds

☐ Shed

☐ Speakers Indoor

☐ Speakers Outdoor

☐ Stained Glass Window

☐ Storm Windows

☐ TV Dish

☐ Video Cameras

☐ Wall To Wall Carpet

☐ Washer

☐ Water Conditioner

☐ Water Softner

☐ Whole House Ent. Syst

☐ Wine Cooler

☐ Wood Stove

Parking

☐ 1 Car Attached

☐ 1 Car Detached

☐ 2 Car Attached

☐ 2 Car Detached

☐ 3 Car Attached

☐ 3 Car Detached

☐ 4+ Car Attached

☐ 4+ Car Detached

☐ Assigned

☐ Attached

☐ Carport

☐ Common

☐ Covered

☐ Detached

☐ Driveway

☐ Garage Parking

☐ Lot Parking

☐ No Garage

☐ No Parking

☐ None

☐ Off-Street Parking

☐ Off-Site Parking

☐ Private Parking

☐ Public Parking

☐ Other/See Remarks

☐ Storage

☐ Street Parking

☐ Tandem

☐ Unassigned

☐ Under Home/Ground

Fireplaces

Utilities Tab

Utilities

Heat

?

☐ Base Board

☐ Energy Star Unit(s)

☐ Forced Air

☐ Geothermal

☐ Gravity Hot Air

☐ Heat Pump Air

☐ Heat Recovery System

☐ Hot Water

☐ Hydro Air

☐ None

☐ Passive Solar

☐ Radiant

☐ Radiator

☐ See Remarks

☐ Solar Thermal

☐ Steam

Fuel

?

☐ Coal

☐ Electric

☐ Kerosene

☐ Natural Gas

☐ Oil Above Ground

☐ Oil Below Ground

☐ Other/See Remarks

☐ Propane

☐ Solar

☐ Wood

Air Conditioning

?

☐ Air Purification System

☐ Central

☐ Ductless

☐ Ductwork

☐ Energy Star Unit(s)

☐ Geothermal

☐ High Pressure System

☐ None

☐ SEER Rating 12+

☐ Wall Units

☐ Window Units

Hot Water

?

☐ Electric Stand Alone

☐ Fuel Oil Stand Alone

☐ Gas Stand Alone

☐ Geothermal

☐ Indirect Tank

☐ None

☐ On Demand

☐ Solar Thermal

☐ Tank Less Coil

Sewer

?

☐ Cesspool

☐ Community

☐ Municipal

☐ None

☐ Others/See Remarks

☐ Septic

☐ Septic Above Ground

☐ Sewer

Water

?

☐ Community

☐ Drilled Well

☐ Dug Well

☐ Municipal

☐ None

☐ Other/See Remarks

☐ Private

☐ Seasonal

☐ Shared

☐ Spring

Garbage

?

☐ Other/See Remarks

☐ Private

☐ Public

Heating Zones

?

Electric Company

?

Remarks Tab

Remarks

Agent Only Remarks

?

Characters Remaining: 1000

Check Spelling

Marketing/Public Remarks - may NOT contain agent or office information or website links.

?

Characters Remaining: 1000

Check Spelling

Directions

?

Characters Remaining: 250

Check Spelling

Virtual Tour Link: Must be Unbranded. Agent or office branding is not permitted.

?

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